

MARGAM JOINT CREMATORIUM COMMITTEE

(Acting with Plenary Powers)

Members Present:

24 April 2015

**Representing Neath
Port Talbot County
Borough Council:**

Councillors: E.V. Latham (Chairman), J.S.Evans,
P.Greenaway and R.G.Jones

**Representing Bridgend
County Council:**

Councillors: Mrs. P.James

Officers in Attendance:

H. Jenkins, D. Michael, C.Phillips, S. Brennan and
Miss G.Cirillo

1. **MINUTES OF THE PREVIOUS MEETING OF THE JOINT
COMMITTEE HELD ON 6TH FEBRUARY, 2015**

RESOLVED: that the Minutes of the above mentioned meeting
be confirmed as a true and accurate record of
proceedings.

2. **FUNERAL DIRECTOR CAR PARKING ARRANGEMENTS**

Members discussed in detail proposals to change the layout of the car park to provide an area for Funeral Director cars to park, whilst waiting for families to return after the service. It was noted that the aim of the proposal was to ease congestion that could sometimes occur outside the entrance to the chapel, and avoid funeral cars waiting in sight of other families. In order for Members to have a more accurate idea of the proposals, the Committee visited the site of the proposed new layout and were provided with a copy of a draft plan of the proposed new car parking arrangements, which was circulated at the meeting.

RESOLVED: that the proposals to change the layout of the Car
Park, as detailed within the circulated report and
plan, be approved.

3. **FILMING AT MARGAM CREMATORIUM - URGENCY ACTION**

Members noted that the following Urgency Decision had been determined by the Director of Finance and Corporate Services in consultation with the requisite Members for immediate implementation.

Urgency Action No: 0364

Date: 10th March 2015

Re: The Filming of Funerals

The urgency action sought to approve a request made by a Film Company (GRJ Media), to film a funeral service (with the permission of the respective family) in the Crematorium Chapel on 16th March 2015, as detailed in the circulated report.

After considering the issues raised surrounding this initial request, and following detailed discussions on this matter, Members and Officers agreed to review the Joint Committee's Policy regarding Filming of Funerals at the Crematorium.

- RESOLVED:
1. that the Urgency Action No.0364 as detailed within the circulated report, be noted;
 2. that a draft revised policy regarding the filming of funerals, be brought to the Joint Committee in due course;

4. **ACCESS TO MEETINGS**

RESOLVED: that pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraphs 12,13 and 14 of Part 4 of Schedule 12A to the above Act.

5. **STAFF - APPOINTMENT AND TRAINING**

Members noted that a new member of staff had been appointed at the Crematorium and had already commenced the required FBCA Crematorium Operator Training, as detailed in the private circulated report.

RESOLVED: that the report be noted.

CHAIRMAN